

# Application For Leaving Certificate

Date:-

Holy Flower English High School  
Shri Ram Nagar, Near Saptashrunji Nagar,  
Saikheda Road, Nashik Road

Dear Madam/Sir,

Please issue me with the Leaving Certificate of my son/daughter.

The necessary particulars are given below:

Child's Name \_\_\_\_\_  
Std. : \_\_\_\_\_ Div \_\_\_\_\_ Roll No. \_\_\_\_\_  
Gen. Reg. No. \_\_\_\_\_  
Date of Admission \_\_\_\_\_  
Reason of leaving \_\_\_\_\_  
Signature of Parents \_\_\_\_\_

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## OFFICE USE

1) All fees have been paid

(Including months' notice \_\_\_\_\_  
Treasure

2) Name has been cancelled from Class Register

Conduct \_\_\_\_\_ Application \_\_\_\_\_  
Class Teacher

The Leaving Certificate may be issue \_\_\_\_\_  
Head Mistress

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- 1) No. Leaving Certificate is given until the sums due to the School have been paid in full.
  - 2) The L.C will be posted to the given address if a stamped envelope is supplied together with his application form.